



**UNIVERSITY OF ILORIN, ILORIN, NIGERIA**  
**ACADEMIC SUPPORT SERVICES**  
**(EXAMINATIONS & RECORDS)**  
**INTERNAL MEMORANDUM**

**FROM:** Deputy Registrar (Exams & Records)

**TO:** University Community

**REF NO:** UI/REG/ASS/24

**DATE:** 22<sup>nd</sup> February, 2024

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**NOTICE TO STUDENTS**

This is to inform the University Community that the 2022/2024 Harmattan Semester Examinations will commence on **Monday, 4<sup>th</sup>** and end on **Thursday, 28<sup>th</sup> March, 2024**. It therefore becomes necessary to emphasize that the rules and regulations guiding the conduct of examinations should strictly be adhered to, in order to ensure a hitch-free examinations.

To this end, students are hereby advised to note the Rules and Regulations/Code of Conduct on examination malpractices as contained in the **University Academic Programmes (Undergraduate and Sub-Degree, on Unilorin website)** and **Students Handbook of Information and Regulations, pages 17-24 reproduced below, that:**

**Candidates shall:**

- i. use or consult during an examination only such books, papers, instruments or other materials or aids as are specifically permitted or provided by the Department in which the examination is being held;
- ii. not introduce or attempt to introduce into the examination venue **handbags, books, notes, Mobile Phones** instruments (i-pod, Bluetooth, flash drives, etc) or other materials or aids that are not permitted;
- iii. not enter any examination venue with any inscriptions on any part of the dress or body e.g. palm, arm, thigh, etc. If such inscriptions bear any relevance to the examination;
- iv. not pass or attempt to pass any information from one person to another during an examination;
- v. neither act in collusion with any other candidate(s) or person(s), nor copy, nor attempt to copy from another candidate, nor engage in any similar activity;
- vi. not disturb or distract any other candidate(s) during the examination;
- vii. only use their matriculation number for examination (**no names should be written**);
- viii. not be allowed to leave an examination venue until after 75% of the time allocated for that particular paper has expired;

- ix. not write any University examinations on behalf of any other students, nor other people write any University examination for them; and
- xi. not to be in possession of incriminating material(s) either used or not at the examination or involved in any other serious examination misconduct including impersonation before, during or after an examination.

In addition, candidates should note that:

- a. in case of CBT examinations students must be orderly and abide by the rules guidelines prevailing at the centre;
- b. use of **wrist watches, mobile sets, 1-pods, etc are prohibited** and any hand set discovered in and around the examination hall would be impounded, irrespective of it being switched off.


Students will be required to present the following vital documents at the entrance of the examination halls before he/she would be allowed into the hall:

- i. **duly signed original coloured registration forms** (not copies) and no registration form with any form of alteration without proper endorsement by the Level Adviser and Faculty Officer would be accepted;
- ii. University Identity-Card; and

It is therefore advisable that students who have misplaced their I.D. Cards should make request for a replacement URGENTLY.

- Procedure for password recovery can be accessed on the University of Ilorin website; Students are therefore advised to recover their **password** ahead of the examinations. Passwords can be recovered through their registered email by clicking on **forget password**.

Thank you.

  
**Beatrice O. Ishola**

cc: Vice-Chancellor  
Deputy Vice-Chancellors  
Registrar  
Provost/Deans/Dean of Student Affairs  
Director, Academic Planning  
Director, COMSIT - Please upload the above information on the University Website and e-mail of each student  
Director, Corporate Affairs - Kindly include the above information in the University Bulletin as well as radio adverts or jingles  
  
Secretary, COHS  
Faculty Officers  
Examinations Officer (Exams and Records)  
President, Students' Union